



UNITED STATES MARINE CORPS
TRAINING AND EDUCATION COMMAND
1019 ELLIOT ROAD
QUANTICO, VIRGINIA 22134-5027

IN REPLY REFER TO:
5420
C461

From: Commanding General
To: Commanding Officer, Marine Corps Communication Electronics School
Subj: TRAINING AND EDUCATION CENTER OF EXCELLENCE (TECOE) CHARTER
Ref: (a) TECOMBul 1553 of 21 Jan 2003
(b) MCBul 5603

1. Situation. The purpose of this letter is:

- a. To designate the Marine Corps Communication Electronics School (MCCES) as the Marine Corps Command, Control, Communication and Computer (C4) TECOE.
- b. To assign the Commanding Officer, MCCES as Director, C4 TECOE.
- c. To set forth a charter for the C4 TECOE.

2. Mission. The C4 TECOE is chartered to serve as the focus for C4 training and education issues within the Doctrine, Organization, Training, Materiel, Leadership and Education, Personnel, Facilities (DOTMLPF) process in order to meet MAGTF C4 training requirements. The C4 TECOE, in conjunction with appropriate Training and Education Command (TECOM) staff sections, provides connectivity and timely coordinated solutions for validated C4 training and education requirements between TECOM, the Operating Forces, the Advocates, HQMC (C4), Marine Corps Systems Command (MCSC) and the Marine Corps Warfighting Lab (MCWL). In addition, the C4 TECOE will identify, track, and incorporate into the training and education continuum C4 training and education requirements and opportunities as identified by new requirements, technology, equipment, organizational changes, or doctrine.

3. Execution. The C4 TECOE will perform the following core functions:

a. Develop training continuum for designated Occupational Fields. Director, C4 TECOE will define the training continuum for the 06 and 28 Occupational Fields. As such, the following is directed:

(1) Develop, in concert with the Advocates and Operating Forces, standards for initial MOS qualification and required sustainment training for these occupational fields.

(2) Identify and prioritize required distance learning products as well as training devices/simulators required to support training.

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(3) Review curricula in support of all C4 training (to include applicable unit training).

(4) Ensure that all portions of the training continuum for 06 and 28 Occupational Fields (entry-level, skill progression training, professional military education (PME), unit training, and Common Skills training) are mutually supporting and avoid unnecessary duplication.

(5) Provide support to other TECOE/agencies with respect to development of training and education for C4 type skill sets.

(6) Develop, coordinate, and implement a C4 Strategic Training and Education Plan.

b. Develop and review Training and Readiness (T&R) Manuals. Deputy Commanding General (DepCG) TECOM will designate those T&R Manuals for which the C4 TECOE is responsible. TECOM's Ground Training Branch (GTB) will function in Direct Support of Director, C4 TECOE. The C4 TECOE is responsible for development, staffing and submission to DepCG TECOM of designated T&R Manuals. TECOM will publish an annual bulletin designating C4 TECOE T&R Manual development and review requirements. Publication and review timelines and Plan of Action and Milestones (POA&M) will be established by Director, C4 TECOE and approved by DepCG TECOM.

c. POI Review. As Director, C4 TECOE you will have curriculum review authority over all organizations that provide C4 training. You will ensure standardization of all programs of instruction in support of C4 training. Plan of Instruction (POI) approval authority will reside with CG, Training Command or CG, Education Command in accordance with reference (a). TECOM GTB/Aviation Training Branch (ATB) will ensure that you are afforded the opportunity to review and comment on POIs for non-C4 Occupational Fields that include C4 related training and education.

d. Assist in the drafting of Doctrine and Tactics, Techniques, and Procedures. Director C4, TECOE will coordinate with Doctrine Division, Marine Corps Combat Development Command and identify those doctrinal publications for which you should serve as the proponent. Follow-on actions will be defined in reference (b), Marine Corps Doctrinal Proponency Assignments. Director, C4 TECOE will ensure that approved doctrinal concepts are incorporated in applicable POI.

e. Assign Action Officers (AOs) to participate in MCWL/Joint experimentation. TECOM G3 will coordinate with MCWL to determine applicable participation by C4 TECOE in Marine Corps/Joint experiments. When designated, you will assign appropriate AOs to provide the necessary support and participation. You will ensure that regular updates are provided to TECOM G3, and such other staff sections, as you deem appropriate. At the end of the experiment, you will submit a detailed report to TECOM G3 identifying lessons learned and recommendations, to include experimental capabilities that should be transitioned and actions being taken by MCWL to ensure that occurs. Direct liaison with MCWL will only occur once approved by TECOM G3.

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f. Assign AOs in support of acquisition programs. TECOM will serve as a full partner with MCSC to ensure that the required training for acquisition programs is in place prior to fielding. TECOM G3 will coordinate with MCSC to identify all programs that fall under your area of cognizance and provide you a list of those programs for which you will assume TECOM lead for coordination. For those programs, you will ensure that appropriate AOs are assigned and their names provided to TECOM and MCSC. The AOs will serve as TECOM representatives at all MCSC Integrated Product Teams, and such other forums as may be required. You will ensure that continuous coordination is maintained with MCSC, and all other TECOM staff sections, and that the program office has developed Manpower and Training Plans for these programs that are fully supportable and resourced. Prior to each Milestone Decision for these programs, you will provide a recommended TECOM position to TECOM G3 and identify any and all training concerns with the program. Direct liaison with MCSC will only occur once approved by TECOM G3.

g. Serve as TECOM representative on Advocate forums. Director, C4 TECOE, with support from the TECOM G6, will serve as the TECOM representative on the C4 Operational Advisory Group. You will carry out your actions in accordance with the guidance provided in TECOMO 3501.1. Advise TECOM G3 of any other forums for which you should serve as the TECOM representative.

4. Administration and Logistics

a. Submit recommended changes to this charter to CG, TECOM (C461). Changes are subject to approval by the CG, TECOM.

b. Upon receipt of this letter you will perform a mission analysis of the requirements outlined in this charter. Within 60 days of receipt you will provide to DepCG, TECOM a POA&M to ensure the execution of the actions contained in this charter and identify any additional resources that you require to execute the actions. In addition, you will provide any modifications you feel are needed to the charter, to include any necessary additional functions. These recommendations will be coordinated with TECOM G3 prior to submission to DepCG, TECOM.

5. Command and Signal

a. The Director, C4 TECOE is a TECOM special staff officer. As such, it is important that your recommendations, decisions, and actions in that capacity are consistent with the TECOM position or view on a particular matter. By the same token, it is critical that all C4 TECOE proposals, positions, actions, or responses are fully coordinated with the TECOM staff and CG, through the normal staff action process. Correspondence, directives, and other written material signed and issued in your capacity as the Director, C4 TECOE, will be signed either "By direction" or forwarded for signature of the CG/DepCG, TECOM via TECOM G3. Copies of all "By direction" correspondence will be forwarded to the TECOM Adjutant and to TECOM G3.

b. Relationship with other formal schools. Director C4 TECOE, will act as the lead school for C4 training curricula for the following: Command and Control Systems School (CCSS),

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Marine Corps Detachment (MCDet) Fort Gordon, MCDet, Keesler Air Force Base (AFB) and
Marine Corps Liaison Sheppard AFB.


GEORGE J. FLYNN
Deputy

Copy to: CG MCCDC (EFDC)
CG EDCOM
CG MCSC
CG MCWL
G3
GTB
ATB
FSTB
CCSS
MCDet Fort Sill
MCDet Fort Gordon
MCDet Keesler AFB
Marine Corps Liaison Sheppard AFB